

#### SOUTHERN ARIZONA DIVISION TUCSON DISTRICT CONTACT INFORMATION

#### FOR A NATURAL GAS EMERGENCY: Call 9-1-1

**BLUESTAKE:** Contact Arizona Bluestake at *1-800-STAKE-IT (1-800-782-5348)* or *811* to have the location of existing underground facilities marked. As required by Arizona State law (A.R.S. 40-360.21), it is the contractor's responsibility to protect and support SWG facilities.

**HIGH PRESSURE STANDBY:** When working within 5 feet of a high pressure gas facility or distribution facility 6" or greater, contact SWG at (520) 289-0481 to schedule a standby. See the attached Excavators Responsibilities for additional information.

**CUSTOMER ASSISTANCE OR SERVICE INSTALLATION:** To start, stop, or move service, call our customer assistance hotline at *1-877-860-6020* or visit the SWG website at http://www.swgas.com

**SERVICE LINE ABANDONMENT OR RELOCATION:** To have a SWG service abandoned (not just turned off) or the service line relocated, the owner or legal designee of the property should call SWG Engineering at (520) 794-6010, or fax a request to SWG Engineering at (520) 794-6166.

**PUBLIC WORKS PLAN REVIEWS, PRIVATE DEVELOPMENT PLAN REVIEWS, and EASEMENT or RIGHT-OF-WAY VACATION REQUESTS:** Conflict reviews for public works plans and private development plans (including tentative plats/final plats, grading plans, and private improvement plans in public right-of-way) or easement/right-of-way vacation requests, may be sent electronically by email, delivered in person, or mailed to Jody Settles at:

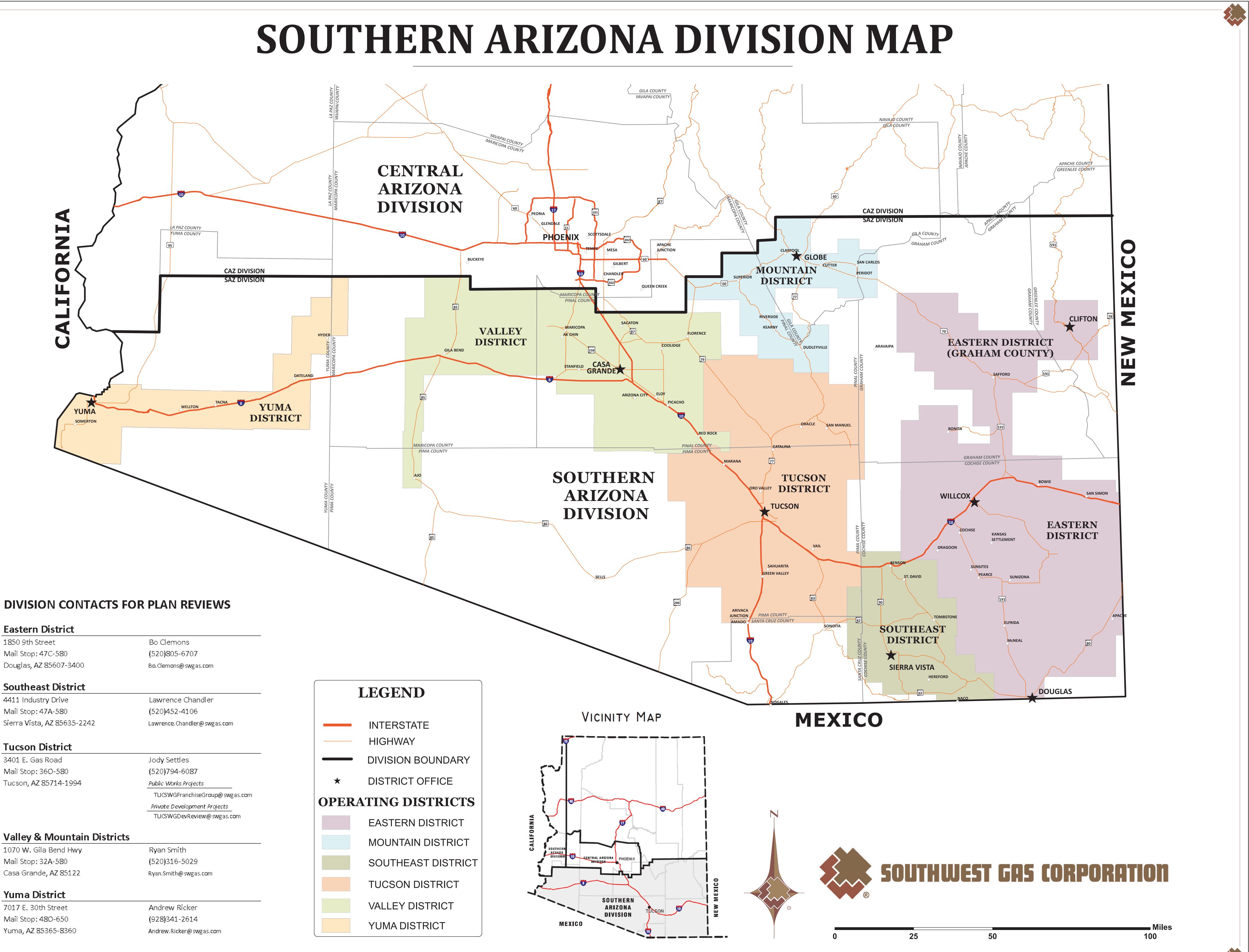
- Mailing Address: PO Box 26500 MailStop 36O-580 Tucson, AZ 85726-6500
- Delivery Address: 3401 E. Gas Road MailStop 36O-580 Tucson, AZ 85714-1917
- Email for Development Plan Reviews: <u>TUCSWGDevReview@swgas.com</u>
- Email for Public Works Plan Reviews: <u>TUCSWGFranchiseGroup@swgas.com</u>
- Phone: (520) 794-6128 Fax: (520) 794-6166

Typical review response time is no more than 30 calendar days unless an expedited response is requested. Scalable 11x17 plans are requested if hard copies are provided.

**BASE MAP REQUESTS:** To obtain copies of SWG facilities maps, email or fax a written request on company letterhead to the SWG Mapping Department at <u>SAZ-SWGMapping@swgas.com</u> or *(520) 794-6166* with the following information:

- Your name, company, and mailing address
- Your phone number, fax number, and email address
- Address or location of the map being requested
  - Include Township/Range/Section
  - Include project description, project limits, major streets, cross-streets, etc.

Call (520) 794-6040 with mapping questions. Note that facility as-builts are not available.



# **DIVISION CONTACTS FOR PLAN REVIEWS**

### Eastern District

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### Mail Stop: 47C-580 Douglas, AZ 85607-3400

## Southeast District

4411 Industry Drive Mail Stop: 47A-580 Sierra Vista, AZ 85635-2242

## Tucson District

3401 E. Gas Road Mail Stop: 360-580 Tucson, AZ 85714-1994

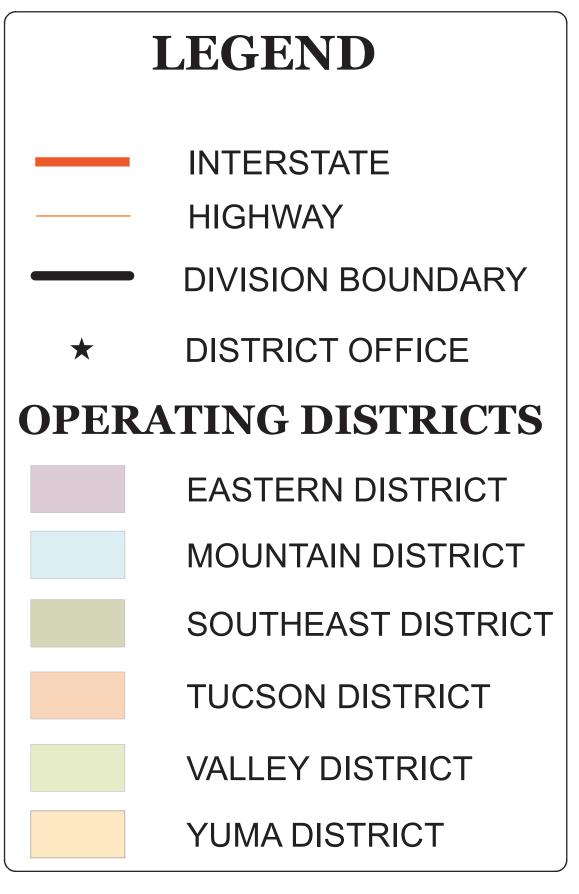
## Valley & Mountain Districts

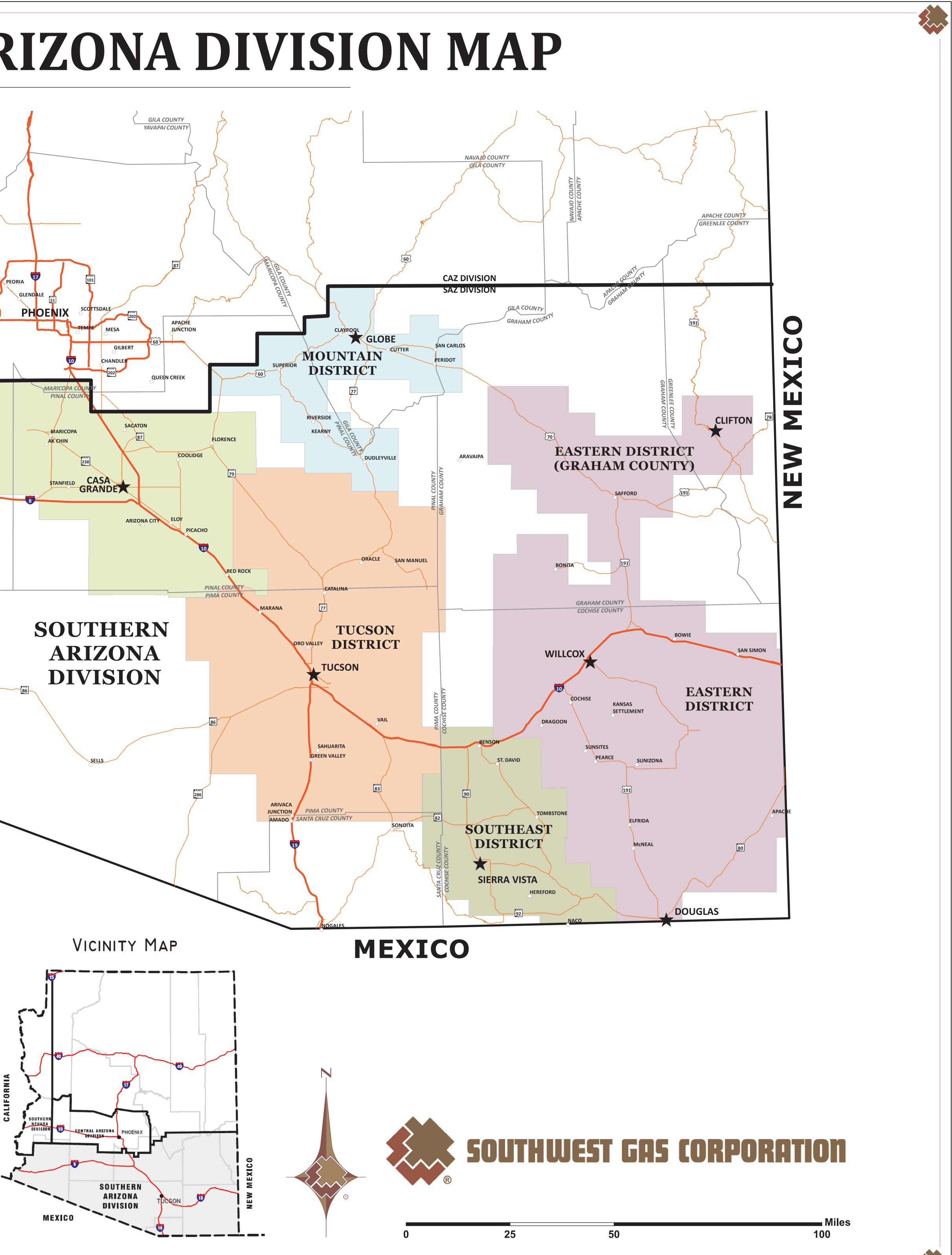
1070 W. Gila Bend Hwy Mail Stop: 32A-580 Casa Grande, AZ 85122

## Yuma District

7017 E. 30th Street Mail Stop: 480-650 Yuma, AZ 85365-8360







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To:		
Date:	Email:	

#### **Excavator's Responsibilities**

Dear Excavator:

In accordance with Southwest Gas Corporation's operation guidelines on file with the State of Arizona, the following procedure has been implemented. This procedure was created to help ensure the excavating industry and the general public's safety by providing a positive identification of Southwest Gas (SWG) facilities that could be in conflict with a directional boring excavation or an excavation project that may require and excavator to cross a high-pressure gas facility.

At the time a line location is completed and it is identified as being in conflict with high-pressure gas facilities, or the line location request indicates boring is required; the SWG representative will notify the excavator of the following requirements.

#### HIGH PRESSURE OR 6" & ABOVE DISTRIBUTION MAIN

• If the excavation will cross or be in conflict with a Southwest Gas underground facility (within 5' of the HP gas facility) the excavator will call Southwest Gas to schedule a standby 24 hours prior to the excavation. Phone # (520) 289-0481. Requestor will also notify all subcontractors listed on the One Call request of excavator's responsibilities.

• The SWG representative will make positive identification of the underground facility. The SWG representative will observe the excavation operation for the duration of the operation or until it has been determined that the equipment will no longer be in conflict or pose possible hazard to Southwest Gas facilities or the excavator/general public.

• The SWG representative will inspect the condition of the of the gas facility at the time of the excavation completion to ensure no damage to the gas facility has occurred as a result of the potholing or boring operations. As required by Arizona State Law (40-360.21) it is the excavator's responsibility to protect and support facilities. In the event there is damage to the facility, it is the responsibility of the excavator and the SWG representative to notify emergency resources 911 and SWG (877) 860-6020 for repairs of the facility.

#### Please contact me with confirmation of receipt of this notification and if you need additional information at 520-289-0481 between the hours of 7:00 a.m. and 2:00 p.m. Monday - Friday.

	One Call #
Location:	
Sincerely,	Locator:
Mike Kaminski Administrator/Division Damage Prevention	